

## Facts and Questions

### **Where is the conference venue?**

The AIOH 2021 conference will be hosted as a face to face gathering at the International Convention Centre Sydney from 19<sup>th</sup> March 2022 – 23<sup>rd</sup> March 2022

### **Can I pay to attend only one day or part of the Conference?**

Yes, we offer a one-day rate. Please see Baeu the conference and Event Manager at the Help desk.

### **Are social functions included with my registration?**

Depending on which registration category you selected, certain social functions are included. Check your delegate badge for social functions tickets that are part of your registration.

### **Can my guest attend meeting functions, as well as evening receptions?**

Yes. There will be a charge Welcome function \$50, AIOH Welcome dinner \$120, 3M night \$165, Gala dinner \$175.

### **How can I obtain an invoice/receipt for a registration or group of registrations?**

Sent an email to [conference@aioh.org.au](mailto:conference@aioh.org.au)

### **Can I substitute/transfer someone else to attend the Conference?**

You can substitute someone else by emailing [conference@aioh.org.au](mailto:conference@aioh.org.au) with the new registrant's name and contact information.

### **Conference Registration Cancellation Procedure?**

We have special T's&C's for COVID19, please see <https://online.fliphtml5.com/wrehk/lqcv/#p=15>

### **Is there a Covid-19 plan for the conference?**

Yes, refer to our Covid-19 safety guidelines [here](#)

### **Is there accommodation near the venue?**

Several accommodation options have been selected for delegates to be accommodated at discounted rates for the duration of the conference. Room rates inclusive of 10% GST. Further information is available [here](#).

### **Will I get a refund on the accommodation booked for the conference?**

It is the responsibility of the delegate to book and manage their own accommodation for the conference. The conference organisers do not have management over accommodation booked. Please refer to the hotel for their refund policy.

### **Will there be an opportunity to attend the conference in a virtual capacity?**

The conference is being currently planned to for a face to face gathering however, if there are Government imposed restrictions, the format may change to a virtual capacity. Information will be communicated through the AIOH website and via email to all delegates.

### **Will a copy of the presentations be made available for delegates?**

All presentations will be available via the Conference website after the conclusion of the Conference.

**Is Wi-Fi Provided?**

Free (limited bandwidth) Wi-Fi is available in the main meeting areas through the ICC.

**What is the dress code?**

The dress code for the Conference is business casual. Fancy dress for 3M night. The dress code for gala dinner is cocktail.

**Is there an attendee list?**

A list of attendees will be circulated as requested following the conclusion of the Conference. Please send a request to [conference@aioh.org.au](mailto:conference@aioh.org.au)

**Is there a Conference APP?**

Yes, there is a conference App this year. Please refer to the pocket program in your satchel and read the notice board for any program changes.

**Where are the session rooms and toilets?**

Check out the floorplan in the pocket program inside your satchels. There are toilets on each level of the centre.

**What time does the Conference kick-off?**

The Conference will commence on Monday at 8:15 am in the Cockle Bay Room Please refer to the pocket program in the delegate satchels for the session, presenter, and room details.

**What time bump in and out for exhibitors?**

Bump in: 2:00pm – 5:30pm Sunday

Bump out: 4:00pm – 6:00pm Tuesday

INCLUSIONS	Full Delegate	Day Delegate	Student & Retired	Exhibitor Pass (Included in Booth)	Exhibition Booth Staff
Conference Session Attendance	✓	✓	✓		
Morning & Afternoon Tea	✓	✓	✓	✓	✓
Lunch	✓	✓	✓	✓	✓
AES Welcome Function	✓		✓	✓	✓
AIOH Welcome Dinner	✓		✓	✓	✓
3M Night	✓				
AIOH Gala Dinner	✓				
Exhibition Entry	✓	✓	✓	✓	✓
1 x Satchel	✓	✓	✓	✓	
1 x USB Proceedings	✓	✓	✓	✓	